

DEPARTMENT OF ADMINISTRATION

STATE PROPERTIES COMMITTEE MEETING MINUTES

TUESDAY, SEPTEMBER 26, 2013

The meeting of the State Properties Committee was called to order at 10:02 a.m. by Chairman Ronald N. Renaud. Attendance of the members was taken by roll call and the following members made their presence known: Robert K. Griffith representing the Rhode Island Department of Administration; Richard Woolley representing the Rhode Island Department of Attorney General; Christopher Feisthamel representing the Rhode Island Office of the General Treasurer, Ex-Officio Member. Others in attendance were Kelly Carpenter from the State of Rhode Island Senate Fiscal Office; Mary E. Kay, Michelle Sheehan, John Faltus, Terri Bisson and Kenneth Ayars from the Rhode Island Department of Environmental Management; Deborah White from the Rhode Island Department of Administration; Kate Breslin Harden Department of Behavioral Health, Developmental Disabilities and Hospitals; Christopher Cotta from the Rhode Island Department of Attorney General; Eva Bernardo from the Rhode Island Department of Transportation; J. Vernon Wyman from the University of Rhode Island; Katherine Kelly from the Narragansett Bay Commission; and Edith McCarthy from G-Tech.

Chairman Renaud stated for the record that the State Properties Committee did have a quorum present.

A motion to approve the minutes from the State Properties

Committees meeting held on September 10, 2013 was deferred to the next meeting of the State Properties Committee.

ITEM A - Department of Labor and Training - A request was made for approval of and signatures on the annual License Agreement, by and between the Department of Labor and Training (the "DLT") and the Rotary Club of Woonsocket to utilize the parking lot located at 217-219 Pond Street in the City of Woonsocket from October 11, 2013 to October 14, 2013, for the Autumnfest Celebration. As this has been an annual request for myriad years without any problems associated with the same, Chairman Renaud asked the Committee if it would be comfortable considering this matter for approval despite the absence of the DLT representative to present the matter. Mr. Woolley indicated that he is very familiar with this well managed event and agreed with the Chair's comment that no problems have ever been associated with the popular and well attended event; therefore, a motion was made to approve by Mr. Woolley and after indicating that he concurred with both the Chair and Mr. Woolley's comments, Mr. Griffith hardily seconded the motion to approve.

Passed Unanimously

Chairman Renaud asked the Committee for a motion to hear and consider for approval Item I and Item J out of sequence in order to accommodate scheduling conflicts for the presenters. A motion to hear Items I and J out of sequence was made by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

ITEM I - Department of Environmental Management - A request was made for approval of and signatures on a Lease Agreement by and between the Department of Environmental Management (the "Department") and the Northern Rhode Island Conservation District for property known as Snake Den Farm located within Snake Den State Park in the Town of Johnston. Ms. Bisson thanked the Committee for its willingness to accommodate the Department's request. Ms. Bisson presented a map of the subject property for the Committee's review and explained that via the Lease Agreement, the Department is attempting to establish a partnership with the Northern Rhode Island Conservation District (the "District") wherein the District would actually manage and maintain the property on behalf of the Department. The District would also conduct educational and training programs on the property which would restore said property to active agricultural use by attracting sublease farming tenants that would manage the existing fields. Ms. Bisson noted that under the terms of this Lease Agreement, the District would pay a fee of \$10.00 per year in exchange for its providing management, maintenance and oversight of the subject property. Ms. Bisson stated that any and all proceeds realized from sublease agreements the District enters into would be directly assigned back to the property for purposes of restoring and maintaining the main dwelling, the secondary dwelling, the silos and the barns. Ms. Bisson stated that the District is an existing tenant of the Department occupying property situated on the outskirts of Snake Den Farm on Hartford Avenue. Additionally, Ms. Bisson noted that under this Lease Agreement, the District is

required to secure and maintain liability insurance coverage to include extended fire coverage with the State of Rhode Island listed as an additional insured. Ms. Bisson stated that the District provided evidence of all required insurance to the Department prior to the morning's meeting. Ms. Bisson asked that Mr. Ayers provide a brief summary concerning the District's programming functions and what the Department's expectations are relative to its partnership with the District. Mr. Ayers echoed Ms. Bisson's comments that the Department is hopeful the District will be able to market the subject property to attract the burgeoning number of new farmers that do not have ready access to and/or can not afford the expense of purchasing land. This land will provide a venue where tenants are able to sublease land perhaps two (2) to five (5) acres at a time and the opportunity to develop businesses that will hopefully expand over time. Mr. Ayers indicated that this is just one way in which the State is attempting to assist the agricultural industry. Mr. Feisthamel asked if the Department has an estimate as to what the revenue will be. Mr. Ayers indicated that the Department will set the process, but not necessarily the amount. Mr. Ayers indicated that the Department will work with the District to ensure a fair, equitable and open process; however, the amount of revenue generated is unknown at this time. Mr. Feisthamel asked how many tenants the Department expects to occupy the available two to five acre parcels. Mr. Ayers noted that decision will be left up to the District; however, in a recent memorandum from the District, the Department was informed that there is one tenant prepared to occupy a parcel immediately and

perhaps an additional eight to ten tenants to follow. Mr. Feisthamel asked if the Department knows what it will cost annually to maintain the property to the Department's standard. Mr. Ayers indicated that the last tenant, which was the Dane Family, paid the Department a fee of which half was applied to upkeep and maintenance which amounted to approximately \$4,000.00 to \$5,000.00 per year. Mr. Feisthamel indicated that judging from the photograph the property looks to be in very good shape. Mr. Ayers stated that its quite a beautiful farm. Ms. Bisson added that the property is in pretty good shape. The downstairs' portion of the farmhouse is in great shape; however, the upstairs could use some work. Chairman Renaud stated that his main concern with regard to all State-owned property is the ratio between acquired revenue and the cost of maintenance. Ms. Bisson explained that as this is a historic property any renovations have to be accomplished in accordance with the Rhode Island Historical Preservation & Heritage Commission. However, because the District is a quasi state agency, it has the ability to obtain grant funding and in fact the Rhode Island Foundation recently repaired the silos. Additionally, Ms. Bisson explained that under the terms of the Lease Agreement, the District will have to provide the Department with an annual operations, revenue and expense report, which will be monitored closely by the Department to help prioritize needed maintenance and repairs and to ensure that the revenue is sufficient to meet or exceed the cost to operate and maintain the partnership/program. Mr. Griffith asked for some clarification relative to Paragraphs 9 and 10 of the Lease Agreement regarding public use

and safety. Mr. Griffith indicated that as the property is returning to active farming, it would be prudent for the Department to erect signage around the agriculturally active portions of the property and within the parking areas advising the public that certain areas are under active agricultural use. However, Mr. Griffith noted that there seems to be some sort of a conflict between Paragraphs Nine (9) and Ten (10) which seems to prohibit the erection of any signage either on the interior or exterior of the subject property including on the portion of the property encompassing the building, although Mr. Griffith indicated that he is not sure to what "building" the provision is referring. Mr. Ayers explained that the "building" is actually an historic farmhouse situated on the property. Mr. Ayers noted that the Department has prohibited the erection of signage on said portion of the property due to the historic nature of the dwelling. Mr. Ayers stated that Mr. Griffith's suggestion is entirely appropriate as the Department does not want the public accessing the farming fields for various liability issues; therefore, erecting suitable signage between the public access interface and the farming fields would be appropriate and prudent; Mr. Ayers stated he would see to it that the same is done. Ms. Bisson clarified that the Agreement does allow for signage as long as the same is reviewed and approved by the Department prior to being erected. Ms. Bisson noted that there is a specific parking area for the farmhouse and the farm operations; however, down the street on Brown Avenue there is a separate public parking area to access the hiking trails and other recreational uses on the Snake Den Property. Mr. Griffith suggested that the signage

contain language addressing the historic nature of the farmhouse and prohibiting public access in or around that portion of the property together with the farming fields and perhaps include a warning that monetary penalties and/or punishment will be imposed against any violators to the fullest extent of the law. Mr. Griffith indicated that the farmhouse has the potential to be an extremely attractive nuisance if left vacant. Mr. Ayers agreed and stated that the Department is hopeful that the farmhouse will be occupied by a farmer who would also manage and provide surveillance on a 24/7 basis. Mr. Feisthamel expressed some initial revenue concerns as he recalls someone indicated an assessed fee of \$10.00 dollars per year, yet also recalls someone mentioning that the previous tenant paid \$8,000.00 per year.

Ms. Bisson explained that the previous tenant leased the entire property including the farming fields, barns and silos for a fee of \$8,000.00 per year. Ms. Bisson noted that said arrangement evolved from the acquisition and condemnation back in 1969; that is why the rental fee was so low. The Department's goal, through its partnership with North Rhode Island Conservation District, is that as the District enters into sub-lease agreements with local farmers that it will endorse and come into compliance with the Department's established policies and procedures for subleases or leases for caretakers' residence. The Department's rental fees are based upon the HUD rate and in some instances deductions are made for certain responsibilities and tasks the tenant takes on such as surveillance and emergency response. A motion was made to approve by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

ITEM J - Department of Administration - A request was made for approval of and signatures on a License Agreement, by and between the Department of Administration and the West Broadway Neighborhood Association ("WBNA") for the WBNA's 30th Anniversary Gala to be held on October 19, 2013 at the Cranston Street Armory. Ms. White introduced Kari Lang of WBNA and indicated that Ms. Lang will provide a summary of the event and answer any questions the Committee may have. Ms. Lang explained that the Cranston Street Armory is one of this community's favorite buildings and is often referred to as the neighborhood castle. Ms. Lang indicated that the WBNA is turning 30 years old and it would like to acknowledge this milestone with a celebration at the Cranston Street Armory on October 19, 2013, from 7:00 p.m. to 12:00 a.m. Ms. Lang stated that the celebration will include an art show, musical entertainment and food and beverages will be provided by local establishments. The WBNA hopes that 1,000 guests will attend the Gala over the course of the evening. Therefore, Ms. Lang respectfully requests use of the Drill Hall and the Cray Street entrance to the Armory. Chair Renaud asked Ms. White what arrangements have been made with regard to security and for the facility's maintenance. Ms. White stated that the Division of Facilities Management submitted a security plan as part of its submission to the State Properties Committee. The WBNA will be engaging the services of the Division's staff for janitorial and other like duties. The State Fire Marshal's Office and Capitol Police will be engaged to ensure that the building

remains safe and secure throughout the event. Chair Renaud explained that since learning of the tragic events associated with the Boston Marathon, the Committee requests that the local police department, in this case the Providence Police Department and Rhode Island State Police be notified of any large gathering or event. Ms. Lang indicated that she is happy to comply with the Committee's request regarding the local and state police. Ms. Lang explained that the WBNA is going before the City of Providence's Licensing Board to obtain all appropriate licenses for this event. Additionally, Ms. Lang indicated that she has consulted with the Director of the Department of Culture and Tourism to ensure that all appropriate permits and licenses are obtained and that any and all other due diligence is completed and every precaution is taken to make certain that this celebration is a safe and successful event. Chairman Renaud and Mr. Griffith also recommended that the guests be confined to the Drill Hall and that no one is allowed to wander into other portions of the Armory which may be unsafe for the general public. Chairman Renaud asked that Ms. White also notify Namvar Moghadam of Capital Projects be notified of this and all other large events taking place on State-owned property. A motion to approve was made by Mr. Griffith and seconded by Mr. Woolley Passed Unanimously

ITEM B - Department of Administration - A request was made for approval of and signatures on a License Agreement, by and between the Department of Administration and GTECH Corporation for use of the State House Grounds to hold the North American Association of

State and Provincial Lotteries Reception on October 1, 2013. Ms. McCarthy from GTECH Corporation explained that it is expected that 525 people are expected to attend the North American Association of State and Provincial Lotteries Reception (the "Reception"). Ms. McCarthy stated that the Reception is held every year in various states throughout North America. This year the event is being held in the State of Rhode Island and is being hosted by the Rhode Island Lottery. Mr. Feisthamel asked where in the State House the dinner will be set up. Ms. McCarthy stated that cocktails will be set up and served both inside and outside the State House and a tent is being erected for dinner outside on the State House Grounds. Mr. Woolley asked if the Division of Facilities has received all the proper Certificates of Insurance. Ms. White indicated that all required insurance coverage has been secured. Chair Renaud asked if the State Room will be utilized for this event. Ms. White indicated that use of the State Room has been approved for this event; however, no food or beverage whatsoever is allowed in the same. A motion to approve was made by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

ITEM C- Department of Behavioral Healthcare, Developmental Disabilities and Hospitals - A request was made for approval of and signatures on a Lease Agreement, by and between the Department of Behavioral Healthcare, Developmental Disabilities and Hospitals and Gateway Healthcare, Inc. for the premises located at 4705B Old Post Road in the Town of Charlestown. Ms. Harden introduced Ann Rogan of Gateway Healthcare and explained that Gateway Healthcare

has recently taken over South Shore. The subject property was previously operated by South Shore. Ms. Hardin explained that the subject property is a home that has been used as a group home for developmentally disabled persons since at least 1996. Ms. Hardin indicated that this Lease Agreement is consistent with the terms and conditions of previous lease agreements. Ms. Hardin stated that there are no issues with the property that would require any renovations at this time. Ms. Rogan stated that the house is in fairly good condition. She noted that the roof is in good condition and the State of Rhode Island has installed a fire alarm system. Ms. Rogan indicated that the sprinkler system has not been installed yet, but this property is on the list which comes under the associated variance. Mr. Feisthamel asked who is responsible to maintain the property. Ms. Rogan indicated that major items are maintained by the State of Rhode Island; however, the day-to-day maintenance and repairs are the responsibility of Gateway Healthcare. Mr. Woolley asked Ms. Hardin to explain the relationship between the Department and Gateway Healthcare that justifies the \$1.00 rental fee. Ms. Harden indicated that the Department licenses Gateway Healthcare to provide services for individuals with both developmental disabilities and behavioral health issues. She explained that as the Department would be the provider of these services anyway, the Department simply contracts licensed contractors to provide said services which is why they are leasing state property for the nominal fee of \$1.00. The Department believes this arrangement allows the licensed contractors to be better able to serve said population. A motion to

approve was made by Mr. Woolley and seconded by Mr. Griffith.

Passed Unanimously

ITEM D - Department of Environmental Management - A request was made for approval of and signatures on the annual License Agreement, by and between the Department of Environmental Management and Autumnfest for the Autumnfest Celebration to be held at World War II Memorial State Park in the City of Woonsocket from October 12, 2013, through October 14, 2013. Mr. Faltus explained that this is the 35th annual Autumnfest Celebration to be held at World War II Memorial State Park. Mr. Faltus stated that all necessary Certificates of Insurance have been submitted to the State Properties Committee. A motion to approve was made by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

ITEM E - Department of Environmental Management - A request was made for approval to solicit bids for five (5) year concession contracts for the operation of the equestrian facilities/horse barns and stables at both Goddard Park in the City of Warwick and Lincoln Woods State Park in the Town of Lincoln. Mr. Faltus explained that at both Lincoln Woods and Goddard Park there are horse barns/stables and equestrian facilities. Mr. Faltus indicated that the current contracts will soon expire; therefore, the Department is seeking permission to work with the Division of Purchases to put both of those five (5) year concession contracts with an option to renew for an additional five (5) year term out to bid. The minimum bid is \$5,000.00 and as with the Department's other concession contracts,

whatever the successful bid is fifty (50%) percent of that amount will be allocated for capital improvement. A motion to approve was made by Mr. Woolley and seconded by Mr. Griffith.

Passed Unanimously

ITEM F - Department of Environmental Management - A request was made for approval of and signatures on a Purchase and Sale Contract for the Purchase of the Development Rights over 16.8 acres of land located along Gleaner Chapel Road in the Town of Scituate, known as Sunset Orchard. Ms. Sheehan stated that the orchard has been in production for over eighty (80) years and primarily grows apples, but peaches were added approximately five years ago. Both the appraised value and the purchase price is \$180,000.00. Ms. Sheehan indicated that the purchase price will be funded by DEM Agricultural Bond Funds. A motion to approve was made by Mr. Woolley and seconded by Mr. Griffith.

Passed Unanimously

ITEM G - Department of Environmental Management - A request was made for approval of and signatures on a Purchase and Sale Contract for the Purchase of the Development Rights over 66 acres of land located along Bettencourt Lane in the Town of Tiverton, known as Golden Tassel Farm. Ms. Sheehan explained that this is an active dairy farm that has been in operation for 185 years. The purchase price is \$495,000.00. The funding for said purchase will be contributed by the NRCS Farm and Ranchland Protection Program, The Nature Conservancy and DEM Open Space Bond Funds. A motion to approve was made by Mr. Woolley and seconded by Mr.

Griffith.

Passed Unanimously

ITEM H - Department of Environmental Management - A request was made for approval of and signatures on a an Indenture of Lease, by and between the Department of Environmental Management and Peter Angelone for the caretaker's residence located at the Lafayette Fish Hatchery in the Town of North Kingstown. Ms. Bisson stated that this hatchery houses approximately 400,000 fish every year. The fish are then removed from the hatchery for purposes of stocking area ponds for the fishing season. The types of fish housed at this hatchery include Rainbow Trout, Brook Trout and Golden Trout. Ms. Bisson indicated that this hatchery has been newly renovated and is a fairly hi tech facility. Ms. Bisson explained that Mr. Angelone often has to respond to urgent situations and perform daily functions such as cleaning screens, feeding fish, monitoring generators and other equipment to ensure the safety of the fish. Ms. Bisson noted that Mr. Angelone has a high level of responsibility due to the critical nature of caring for these fish. A motion to approve was made by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

ITEM K - Department of Attorney General - A request was made for approval of and signatures on an Indenture of Lease, by and between the Department of Attorney General and Mako Associates, LLC for the lease of twenty (20) parking spaces located at 180 South Main Street in the City of Providence. Mr. Cotta explained the need for safe and secure parking for the Department's staff. Mr. Cotta stated that the

subject property is located on the Partridge, Snow and Hahn parcel which is currently up for sale. Mr. Cotta indicated that the rate for parking is fairly reasonable considering the usual rates in this area. Mr. Cotta indicated that this would most likely be a short-term lease depending upon just how quickly the property sells. A motion to approve was made by Mr. Griffith and seconded by Mr. Woolley. The motion passed with two votes "aye" and one "abstention."

Two Votes "Aye"

Chairman Renaud

Mr. Griffith

One "Abstention"

Mr. Woolley

ITEM L - Department of Attorney General - A request was made for approval of and signatures on an Indenture of Lease, by and between the Department of Attorney General and Gower & Co. for the lease of eleven (11) parking spaces located on Planet Street in the City of Providence. Mr. Cotta described the exact location of the subject parking area and again noted the need for safe and secure parking for the Department's staff. A motion to approve was made by Mr. Griffith and seconded by Mr. Woolley. The motion passed with two votes

"aye" and one "abstention."

Two Votes "Aye"

Chairman Renaud

Mr. Griffith

One "Abstention"

Mr. Woolley

ITEM M - Department of Environmental Management - A request for approval of and signatures on an Easement Agreement with Narragansett Electric Company over property located on Plat S, Lots 136 and 123 on Ocean Road in the Town of Narragansett. Item M was removed from the State Properties Committee Agenda at the request of the Department of Environmental Management.

ITEM N- Department of Transportation - A request was made for approval of and signatures on a Temporary Construction Easement over land located along India Street in the City of Providence, by and between the Department of Transportation and the Narragansett Bay Commission ("NBC") for the installation a sewer overflow interceptor as part of the Phase II of its CSO Abatement Program. Ms. Bernardo explained that the easement area is situated along India Street and is approximately 20,612 square feet. Ms. Bernardo presented a site map illustrating the exact location of the easement area for the

Committee's review. Mr. Carcieri stated that this is a temporary construction easement only and that there will be no permanent fixtures allowed on the Department of Transportation's land. The NBC will go on to the property, use it as a staging area, depart and leave it in its original condition. A motion was made to approve by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

ITEM O - Department of Transportation - A request was made for approval of and signatures on a Temporary Construction Easement and Permanent Easement over land located at the Route 6 Woonasquatucket River and Bike Path in the City of Providence, by and between the Department of Transportation and the Narragansett Bay Commission for the installation a sewer overflow interceptor as part of the Phase II of its CSO Abatement Program. Ms. Bernardo presented a site map illustrating the exact location of the easement areas. Ms. Bernardo noted that the one-year temporary easement area consists of 10,350 square feet; the permanent easement area consist of 2,560 square feet. Mr. Griffith questioned whether the granting of the easements will impact or disrupt the public's use of the bike path. Mr. Carcieri stated that at the Department's request the public's use of the bike path will not be impacted or disrupted.

Mr. Feisthamel asked who and how the value of the easement areas are determined. Mr. Carcieri stated that the valuation of the easement areas were established by a November 2012 internal appraisal. Mr. Carcieri stated that the appraisal utilized a base value of \$2.00 per square foot and because of the nature of the interests in the property

which were easements, said value was adjusted downward ninety-five (95%) percent to a value of ten cents per square foot for the temporary easement and sixty-six cents per square foot for the permanent easement. After a discussion concerning the value of the easement areas, a motion to approve was made by Mr. Woolley and seconded by Mr. Griffith.

Passed Unanimously

ITEM P - Department of Transportation - A request was made for approval of and signatures on a Permanent Easement over land located on Harris Avenue in the City of Providence, by and between the Department of Transportation and the Narragansett Bay Commission for the installation of a sewer overflow interceptor as part of the Phase II of its CSO Abatement Program. Mr. Carcieri explained that this is a reverse of the first easement the Department presented; this involves a permanent installation only and no temporary occupation on the surface of the land. Mr. Carcieri indicated that Ms. Kelly could certainly provide more specific information; however, there is a micro-tunneling technique utilized whereby the installation will take place beneath this property located on Harris Avenue. Mr. Carcieri noted that said installation would take place at a considerable depth and as such there is no temporary easement associated with this request; it is merely a permanent grant. Ms. Kelly noted that the NBC would simply be tunneling underneath the property with no construction impacts at grade level. A motion to approve was made by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

ITEM Q - Department of Education/ University of Rhode Island - A request was made for approval of and signatures on the Uniform Real Estate License Agreement for the Re-Establishment of a house for the Sigma Chi URI Alumni Corporation. Mr. Wyman explained that this item was presented to the Board of Education at its meeting held in September seeking the Board's approval to enter into a Uniform Real Estate License Agreement with the Sigma Chi URI Alumni Corporation to enable them to construct and subsequently maintain a new fraternity house on a site located on Fraternity Circle. Mr. Wyman indicated that this form of agreement is a contemporized version of one that dates back to the original enabling legislation passed in 1935, which recognized the then Board's ability to commit land for the purpose of developing student housing which would benefit the campus and societies of students. Mr. Wyman noted that the original agreements were very simple in nature in transacting that; however, the current agreement developed by current counsel addresses many more issues including insurance, indemnification, hazardous materials and any number of nuances related to the management and recovery of property. All of those agreements have provided the Board with the ability to acquire fraternity houses at its will. Mr. Wyman provided the Committee with a brief history relative to this particular fraternity organization. Mr. Wyman stated that back in the mid-1990s, the University identified the need for an alumni center and it had targeted a site on Upper College Road where the former Sigma Chi house was located. The University was in

negotiations with Sigma Chi for the acquisition of the house per the provisions of the agreement, when a criminal incident occurred within the property and both the University and the national organization suspended the fraternity. Nonetheless, the University was able to transact the acquisition of the dwelling and proceeded to construct the University's Alumni Center. Mr. Wyman indicated that now seventeen years later, the alumni and the student population are approaching the University to construct a new house. Mr. Wyman indicated that the alums have donated \$600,000.00 toward the construction of this new house. In the present day, Mr. Wyman indicated that the Sigma Chi organization presents to the University as a strong one, which will only benefit the campus and the student population. Mr. Wyman went on to discuss in great detail many positive aspects of the request before the Committee. A motion to approve was made by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

The Committee may move to go into Executive Session, pursuant to Rhode Island General Law 42-46-5(a)(5) for the specific purpose of discussion or consideration related to the acquisition or lease of real property for public purpose, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public relating to the following items:

A motion to enter into Executive Session was made by Mr. Griffith and seconded by Mr. Woolley.

A roll call vote was taken and the votes were as follows: Mr. Griffith voted "Aye", Mr. Woolley voted "Aye" and Chairman Renaud voted "Aye."

After detailed discussions relating to Executive Session Items E1, E2, E3 and E4 concluded, a motion to return to the open session of the State Properties Committee meeting and to seal the Executive Session minutes until such time as said matters are resolved was made by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

Upon returning to open session at 11:21 a.m., the Committee proceeded to vote relative to Items E1 through E4 presented in Executive Session.

ITEM E1 - Department of Transportation - A request was made for authorization to acquire an entire parcel including the uneconomic remnant in conjunction with the Apponaug Circulator Long Term Improvement Project, Plat 2710, Parcel 32. Following a detailed discussion regarding Item E1 concluded, a motion to approve was made by Mr. Woolley and seconded by Mr. Griffith.

Passed Unanimously

ITEM E2 - Department of Transportation - A request was made for reauthorization to acquire land and easements for the Apponaug Circulator Long Term Improvement Project by virtue of Condemnation Plat 2772 and for the conceptual approval to convey 4,177 square feet of State-owned land for the taking in order to mitigate severance damages for loss of parking. Following a detailed discussion regarding Item E2 concluded, a motion to approve was

made by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

ITEM E3 - Department of Transportation - A request was made for authorization to acquire a three (3) year temporary easement by virtue of Condemnation 2711 necessary for the construction of the Apponaug Circulator Long Term Improvement Project. Following a detailed discussion regarding Item E3 concluded, a motion to approve was made by Mr. Woolley and seconded by Mr. Griffith.

Passed Unanimously

ITEM E4 - Department of Transportation - A request was made for approval to proceed with an administrative settlement above the original offer of just compensation in conjunction with the Circulator Long Term Improvement Project (Condemnation Plat 2710 Parcel 33). Following a detailed discussion regarding Item E3 concluded, a motion to approve was made by Mr. Woolley and seconded by Mr. Griffith.

Passed Unanimously

There being no further business to come before the State Properties Committee, the meeting was adjourned at 11:22 a.m. The motion to adjourn was made by Mr. Griffith and seconded by Mr. Woolley.

Passed Unanimously

Holly H. Rhodes, Executive Secretary